The Library Service provides public internet access as part of its role as a provider of information, education, recreation and cultural enrichment.

Computer manuals or online web tutorials are available for consultation. Web-based email accounts are accessible.

Our library website <a href="www.donegallibrary.ie">www.donegallibrary.ie</a> has over 500 free online courses which can be paced to suit your needs. There is something for everyone, from digital photography to computer programming. We also have access to Mango languages where you can learn and explore over 60 languages.

#### **Internet sessions**

Internet sessions can be booked in advance or can be accessed on a drop in basis. Before each session register at the main desk with a member of staff. Free WiFi is available in every branch.

## Internet charges

Free	Research PC or WiFi on personal devices
€1.00 per hour	children; retired; students; unemployed
€2.00 per hour	adults outside the above categories
20 cent per sheet	Black and White A4 prints
50 cent per sheet	Colour A4 prints

### **Children and the Internet**

Children under 12 are welcome to use the Internet when supervised by an adult.

Children between the ages of 12 and 18 may use the Internet on their own if a parent/guardian signs a Consent Form, in the presence of library staff. Consent by guarantor may also be agreed on registration. Consent Forms and guidelines for children and young people are available in all libraries.

Parents and guardians are responsible for their children's use of the web.

### The small print...do's and don'ts

The Internet user, or parent/guardian for children under 18, is responsible for any costs or damages arising from use of the library's computer services.

Donegal County Council (DCC) staff may monitor Internet usage. The user is responsible for the content and quality of the information retrieved.

The Internet is not always secure and users should be cautious when giving out personal information. For information on web safety see <a href="https://www.webwise.ie">www.webwise.ie</a>.

The downloading of software is forbidden for security and/or copyright reasons. Files or information may not be copied to the hard drive.

Transmission of any material in violation of any laws is prohibited. This includes, but is not limited to, copyrighted material, threatening, obscene or pornographic material. Failure to comply with this clause may result in a complaint being made to the Gardaí. Attempts to violate Internet security will result in loss of Internet privileges. DCC is not responsible for viruses, which users may download inadvertently.

# **Complaints procedure**

These guidelines are for the benefit of all members of the community. If you wish to appeal against a staff decision in relation to the Internet, you should do so to the Librarian in charge in the first instance, and to the County Librarian in the second.



